



GENERAL INFORMATION

Company Name :

PO # :

DESIRED PICK-UP DATE :
D D M M Y Y Y Y

TRUCK TYPE :

PLATE # :

DRIVER'S NAME :

CONTACT # :

PICK-UP SCHEDULE IS FROM MONDAY - SATURDAY; 8:00 AM - 3:00PM; EXCEPT HOLIDAYS

THINGS TO BRING:

- 1.) AUTHORIZATION LETTER
- 2.) COPY OF PURCHASE ORDER (P.O.)
- 3.) PHOTO COPY OF DRIVER'S LICENSE

DISCLAIMER:

- 1.) MANDATORY USE OF FACE MASK, HARD HAT, SAFETY GLOVES & CLOSE SHOES ARE REQUIRED.
 - SHORTS AND SLIPPERS ARE NOT ALLOWED
- 2.) ALL TRUCKS ARE REQUIRED TO HAVE "PANGALSO" AND A HELPER WITH THEM.
- 3.) THE DRIVER IS NOT ALLOWED TO LEAVE THE VEHICLE WHILE INSIDE THE PREMISES TO AVOID DELAYS.
- 4.) CUTTING INSIDE THE PREMISES IS NOT ALLOWED.
- 5.) CUTTING OUTSIDE THE PREMISES IS SUBJECT FOR APPROVAL.
 (NECESSARY CHARGES MAY APPLY FOR THE USE OF ELECTRICITY.)

THANK YOU FOR YOUR INFORMATION